



"Reach for the stars"

Christa McAuliffe School

Family Handbook

2016 - 2017

Kris Gallo, Principal
kgallo@sau8.org

****This is an abridged version of the Family Handbook. Copies of school and district policies are available at each school and on the school district website (<http://www.sau8.org/>)**

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Concord School District Mission Statement

The Mission of the Concord School District is to enable every student to acquire and demonstrate the skills, knowledge and attitudes essential to be a responsible world citizen committed to personal, family and community well-being.

Graduates of the Concord Schools are expected to be:

- **Active Self-Directed Learners** who inquire creatively about their world and develop a lifelong passion for learning.
- **Informed Decision Makers** who define issues, research alternatives, consider consequences, solve problems, and make choices that demonstrate intellectual integrity and rigorous evaluation.
- **Effective Communicators** who write well, read widely, listen perceptively, speak clearly, and use language, numbers and symbols to convey and receive information.
- **Effective Collaborators** who assume various roles to accomplish group or community goals, using knowledge, compromise, cooperation and respect.
- **Creative Producers** who use invention, design and critical assessment.
- **Life Planners** who use the skills and knowledge they have acquired to pursue personal and career goals that foster physical, emotional and mental well-being.
- **Community Participants** who understand and practice our democratic traditions and values, including honesty, fairness and respect for human dignity and who believe they have the capacity to impact their lives and communities.

Contact Information

You can reach us by phone 225-0840 or by fax 225-0839. Our front office email (Laurie Earp) is learp@sau8.org. Our principal's email (Kris Gallo) is kgallo@sau8.org.

Start of the School Day

Our school day begins at 7:45 am and ends at 2:30 pm. Students may arrive to school at 7:25 am. There is no adult supervision before this time. Our school doors are always locked for your child's safety. The main entrance door opens at 7:25 am. Students enrolled in our breakfast program go directly to the cafeteria. All others remain outside on the playground with adult supervision until their teacher brings them inside the building. The main entrance doors lock at 7:50 am. Students arriving after this time are required to check in at the front office.

Attendance & Tardiness

It is important that all children attend school and arrive on time. Please work with your child to develop effective time management skills, ensuring consistent on-time arrivals throughout the school year. Students arriving to school after 7:45 am are recorded as tardy. They are required to enter the building through the front door and must check in at the front office before going to class. Please contact the office if your child is going to be late or absent from school. Leave your child's name, teacher's name, and reason for absence. If your child is out sick more than one day, please call the office each day. If a serious accident or illness is involved, please inform the school nurse. A doctor's note may be requested if a student is out for three or more consecutive days.

Student Early Departure

All students being dismissed (illnesses or appointments) during school hours must be signed out in the front office. If you are sending a friend or relative to pick up your child, PLEASE send a note with the designated person. Also advise the designee to bring appropriate identification. If you are unable to send a note, please call the office prior to your child's dismissal; otherwise your child CANNOT be released to a non-parent. **ALL STUDENTS WILL BE DISMISSED FROM THE OFFICE - PLEASE DO NOT GO TO CLASSROOMS TO PICK UP YOUR CHILD.**

Change of After School Destination

Student safety necessitates clear communication regarding where and how students are to be dismissed. If changes to the student's usual routine are made, a written note should be sent to the classroom teacher. In cases of unanticipated change, parents/guardians MUST contact the office directly. **Please let the school know prior to 1:30 pm to avoid the possibility of last minute confusion.** Without parent/guardian notice, a child will be dismissed according to his/her regular routine, even if a child reports otherwise. (Children have, at times, been confused about changes; therefore, we always defer to the most current parent directives).

Cancellation & Delay of School

In the event that school is cancelled or delayed due to inclement weather, announcements will be made on the following stations:

Radio

WKXL (1450 AM)

WEVO (89.1)

WJYY (105.5 FM)

WNNH (99.1)

Television

WMUR (Channel 9)

The school district website posts closing and delay information at www.sau8.org. We also use the School Messenger system to call homes when school is cancelled or delayed. A delayed opening means that all Concord schools and bus routes will start 2 hours later than usual, beginning our school day at 9:45 am. **On delayed opening days, there is no morning kindergarten or breakfast.**

Student Drop-off & Pick-up Procedures

A student transported to and from school in a family vehicle will enter our driveway entrance located at 17 North Spring Street. Orange cones are set up in the entrance to help direct biker traffic and car flow. Keeping the right lane free for bicycles, cars stay to the left of the cones and proceed to the adult on duty. In the morning, students exit their vehicle and walk down the sidewalk to the main entrance. In the afternoon, students exit the main entrance and walk up the sidewalk along the playground fence where the attending staff assist students into their vehicle.

Under no circumstances are family vehicles allowed in our bus drop-off zone on Rumford Street. This area is for our CSD Transportation Buses only. **When our buses are in this zone, all traffic must stop.** "State law requires drivers in both lanes on an undivided highway to stop when a school bus turns on its red lights. Children may also be crossing the street in front of the bus. We ask motorists to be patient and give children time to safely cross the roadway." *New Hampshire Division of Motor Vehicles/Jim Van Dongen*

Students are dismissed at 2:30 pm from their classes with this routine:

- All afterschool program students go to the cafetorium
- Car pick-up students go to the main hallway outside the front office and exit through the main entrance out to the sidewalk
- All bus students exit through the exit doors on Rumford Street
- Students walking or riding bicycles exit through the exits on the service driveway. Parents may park their vehicles and cross at the corner of North Spring Street and Warren Street to pick up their children. Please do not ask your children to cross the street by themselves. Students should cross at the corner with our crossing guard.

Kindergarten:

- Morning kindergarten students exit through the Rumford St. exit at 10:30 am. Students that ride the bus load first. Parents picking up AM kindergarten students in a family vehicle must pull up along the fence of our playground area on Rumford St. and stop at the beginning of our bus zone. Once the buses have moved on, parents may then pull up to the Rumford St. school entrance. Students will be loaded into their vehicle. Please do not leave your vehicle in this area for any reason. There is parking along Warren Street, Pleasant Street, and North Spring Street.
- Afternoon kindergarten students meet Mrs. laRochelle at the Rumford Street entrance at 11:45 am. Anyone arriving after this time is required to enter through our main entrance.

Transportation

A student transported by school bus shall be under the supervision and authority of the bus driver. Disorderly conduct that may be detrimental to the safety and well-being of others (fighting, profane language, etc.) or refusal to submit to the authority of the bus driver shall be reason for a student's transportation privileges to be suspended or terminated. Denial of transportation privileges can be appealed through a conference with the school principal and the Director of Transportation.

School Trip Transportation

When participating in class or club trips, all students will be expected to ride on district transportation with their classes/school group. Concord School District policy discourages the practice of students traveling in private vehicles. In addition, riding on the bus is part of the class experience--many teachers pre-teach/reinforce activities on the ride to and from their destinations. Traveling with peers is also an important aspect of the social curriculum. Parent chaperones are encouraged to travel with students on the bus whenever possible. If parents choose to drive themselves, their children will still need to ride the bus both to and from the designated location.

Safe Routes to School

Christa McAuliffe School participates in a program sponsored by Concord's Center for Health Promotion which works with staff, parents, and community officials to designate a "safe" walking route to and from school. Children are encouraged to follow this route to school as closely as possible since this is the path that will be most traveled by other students and parents. Students are encouraged to follow safety guidelines for walking throughout the year. See map on page 14.

Visitors

We welcome and appreciate parents, visitors, and other citizens to our building. At the same time, it is essential to ensure that our school remain a safe place of learning for children and staff. Our front door is locked at 7:50 am. Upon entering the building, all visitors must report to the main office, describe the nature and purpose of the visit, sign in, and receive a visitor's pass to display while in the building. Visitors may be

asked to show identification. Adults in the building not wearing identification will be asked to return to the office to sign in and retrieve a visitor tag. There are times when someone may have stepped away from the office, **so we ask that you wait until someone returns.**

At the conclusion of the visit, visitors should return to the main office, return the visitor's pass, and sign out. All visitors must comply with federal laws, Board policies, administrative rules, and school regulations. Conditions on the nature and extent of visits are set at the discretion of the principal.

If you need to speak to your child or deliver an item during the school day, please recognize that unexpected parental visits can be disruptive to the classroom. We will call the student down to the office to receive either the message or the item at an appropriate time.

Students from other schools are not allowed to visit during the school day. Visitors in the classroom can be disruptive to learning and place responsibility for an unknown child on the classroom teacher and the school.

Due to the number of students with dog allergies and/or fears, **we respectfully ask that parents do not bring dogs when picking up or dropping off their children.** In general, pets are not encouraged to be brought to school. Please obtain permission from the child's teacher before any animal, large or small, is brought to the classroom. Containers/cages for transporting and securing the animal while in the classroom should provide appropriate space, ventilation, water, and food.

Health & Safety Information

The school nurse is responsible for health related problems at school, health screenings and referrals, and health education. Please contact the school nurse directly either by phone, email, or hand-written note with health concerns and questions. School nursing is a specialized service contributing to the overall process of education. As a valuable part of our professional team, the school nurse aids children in developing their full potential in health and education, and is available for health counseling and parent/teacher conferences.

All parents should ensure that their children are in good physical condition before they start school. No child should be sent to school ill. Parents are encouraged to keep children home when they are not feeling well. If a child is well enough attend school, then he/she is well enough to participate in all regular school activities. Children who need to go home due to illness must be picked up by a parent or parent designee.

When to Keep Children Home from School

- Fever over 100 degrees
- Diarrhea or vomiting within the last 24 hours
- Persistent upset stomach or headaches
- Persistent sore throat with fever or swollen glands
- Mysterious rash
- Suspected or known head lice
- Red, itchy, gooey eyes/eyelids stuck together in the morning

Communicable Diseases

➤ Strep Throat and Conjunctivitis ("Pink Eye")

Both strep throat and conjunctivitis are contagious diseases. If you suspect your child has either of these conditions, please have your child checked by the school nurse. If the nurse suspects that your child has either condition, then he/she will be sent home and will need to be seen by a doctor. If your

child is then placed on medication, then he/she will need to remain out of school until 24 hours after starting the medication (when your child is no longer contagious).

➤ **Head Lice**

Students with concern for head lice should be evaluated by the school nurse. If the student is identified by the nurse as having live head lice (or nits in a student previously untreated), the parent/guardian will be called. The student will be dismissed and treatments options will be discussed. Following appropriate treatment and after being re-evaluated by the school nurse, the student may return to school. Students with nits remaining after appropriate treatment but with no evidence of live lice may be permitted to remain in school dependent upon school medical staff clinical judgment. (*CSD Health Procedures Manual; SB Policy #530*)

➤ **Chicken Pox**

Children with chicken pox are contagious and must remain out of school until all the sores have crusted over, usually about 6 or 7 days after the rash begins.

Medication in School

➤ **Prescription medications**

It is our policy that whenever a child must receive prescription medication at school, we must have a written authorization from the parent and a written form by the prescribing physician. The form must detail the method of taking, the dosage, and the time the medication is to be taken. These forms may be obtained from your regular physician, our website, or from the school office.

A parent/guardian is required to write a note requesting that the school assist the student in the manner suggested by the physician's statement, along with completing a "hold harmless" release form. The prescription **MUST** be delivered in the original container (by the pharmacy) with the student's name, physician's name, date of prescription, and the name, strength, and dosage of medication. All medications will be locked in the nurse's office. Documentation of all medications taken at school will be managed by the school nurse.

➤ **Over the counter medications**

For safety reasons students are not permitted to carry over the counter medications with them during the school day. All over the counter medications will be administered through the health office. No over the counter medications will be given to any students until they have provided a current emergency sheet to the nurse. If a student requires an over the counter medication that is not normally stocked in the health office, the student will need to bring in their own supply with a note from a parent/guardian giving permission to administer the medication as needed.

Immunizations

New Hampshire state law RSA 200.38 requires that children be immunized upon enrollment. When your children receive their immunizations, please provide an updated copy for our health office. Documentation of all student immunizations, as well as religious or medical exemptions (RSA 542: A), must be kept on file in the health office. Failure to comply with immunization requirements will result in exclusion from school.

Fire Drills / Evacuations / Lock Downs / Shelter-in-Place

Fire safety is important and fire drills are practiced throughout the school year. Everyone must vacate the building during a drill. Lock down and Shelter-in-Place drills are practiced with children and staff remaining in their classrooms. If ever an all-school emergency situation occurs, parents will be notified.

PBIS

Positive Behavior Interventions and Supports (PBIS) is a school wide system for creating behavior change in schools by emphasizing positive behavior expectations and outcomes for all students and promotes consistency in responding to discipline concerns.

The goals of PBIS are to help increase positive and civil social behavior, increase family engagement in schools, and improve school climate for all students and adults. The behavior expectations of Caring, Motivated, and Safe were developed by our staff and represent a central theme for social, emotional, and academic success for all students at CMS. Our Behavior Matrix of school wide expectations can be found on pages 13-14.

Parent and community feedback is important in fostering a positive school culture. We value shared decision making and welcome and encourage parents to join our PBIS team.

Parent/Teacher Conferences

Fall conferences take place the week before Thanksgiving break. Your child's teacher will send home information about signing up for times as the dates approach. Our teachers are always willing to meet with parents. However, it is preferred that an appointment be set up to coincide with the teacher's schedule. If you wish to contact the school during school hours, the office will take a message for any teacher. Email is generally the most effective method of communicating with district staff.

Report Cards

Report cards for grades 1-5 are issued in mid-November, mid-March, and at the end of the school year. Kindergarten report cards are issued in January and June. The report card measures student achievement in academic and social areas.

Board Policies

All policies in their entirety are available on the school district website.

Safe School Zone Policy #520

It is the policy of the Concord School District that all school buildings, property, bus stops and routes and associated areas shall be safe environments for students, free of danger posed by the presence of weapons or conduct which threatens harm or causes injury. It is the policy of the Concord School District that the provisions of RSA 193-D: 2, the so-called, Safe School Zone Act, be carried out in all respects. Should any portion of this policy conflict with state law or regulations issued pursuant thereto, it is the intention of the Concord School District that its policy be read in such a manner that it conforms to such law or regulation. This policy replaces the "Weapons Policy" previously adopted by the District.

Student Safety and Violence Prevention Bullying Policy #539

The Concord School District is committed to providing all students with a safe school environment in which all members of the school community are treated with respect. The District believes that protecting against and addressing bullying is critical for: creating and maintaining a safe, secure and positive school climate and culture; supporting academic achievement; increasing school engagement; respecting the rights of all individuals and groups; and building community. This policy is intended to protect all students and school - aged persons on Concord School District grounds and participating in District functions, regardless whether such student or school - aged person is a student within the District. The Superintendent or designee is responsible for ensuring that the Student Safety and Violence Prevention - Bullying policy is implemented. This policy is intended to comply with RSA 193 - F, which specifically prohibits all forms bullying, and cyber bullying. Such conduct shall not be tolerated and is prohibited by this policy.

Religious Observance and Displays Policy #643

It is accepted that no religious belief or non-belief should be promoted by the school district or its employees and none should be disparaged. Instead, the district should encourage all students and staff members to appreciate and be tolerant of each other's religious views. The district should use all opportunities to foster understanding and mutual respect among students and parents, whether it involves race, culture, economic background, or religious beliefs. In that spirit of tolerance, students and staff members should be excused from participating in practices that are contrary to their religious beliefs unless there are clear issues of overriding concern that would prevent it. The district recognizes that one of its educational goals is to advance the students' knowledge and appreciation of the role that our religious heritage has played in the school, cultural, and historical development of civilization.

Sexual Harassment Policy #521

We are committed to providing an educational environment in which everyone is respected, and no one is harassed because of their sex. Sexual harassment of any employee or student by any other employee or student, or by anyone with whom an employee or student interacts while fulfilling job or school responsibilities, is against the law and violates this policy. Concord School District will not tolerate sexual harassment.

Section 504

It is the policy of Supervisory Union No. 8, Concord, New Hampshire, not to discriminate on the basis of handicap in its educational programs, activities or employment policies, as required by Section 504 of the Rehabilitation Act of 1973. Inquiries regarding any matter dealing with Section 504 should be directed to the school principal.

Title IX

Equal Educational Opportunity - Title IX of the 1972 Educational Amendments to the Civil Rights Act states that, "no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefit of, or be subjected to discrimination under any educational program or activity receiving Federal financial assistance." In compliance with this regulation, the Concord School District has appointed a Title IX Coordinator and the Title IX Committee. Any questions concerning the Title IX regulation should be directed to the Coordinator: Mr. Bob Belmont, Central Office, 38 Liberty Street, Concord, New Hampshire, 03301, Telephone 225-0811.

District Assessments

Letter Identification (LID)	Uppercase and lowercase letter identification & letter sounds. (Kindergarten/Grade1)
Concepts About Print (CAP)	An analysis of what children understand about the way print/books work. (Kindergarten)
BEAR - Words Their Way	Developmental Spelling Assessment, Interprets Spelling error-feature analyses inform teachers where to begin instruction for word work. (Kindergarten-Grade 5)
Word Journeys	Determines a child's developmental spelling stage. (Grade 1-5)

AIMSweb	Administered 3 times a year for all students. AIMSweb is reading fluency benchmark and progress monitoring system based on direct, frequent, and continuous student assessment using 1 minute measures for fluency. (Kindergarten-Grade 5)
Writing Assessment	A Spring writing assessment administered to all children in K-5 in order to check for students' understanding of writing within a learning progression as aligned with the Lucy Calkins Units of Study, the districts writing curriculum.
Pals - Phonological Awareness Literacy Screening	PALS-K is a measure of children's knowledge of several important literacy fundamentals: phonological awareness, alphabet recognition, concept of word, knowledge of letter sounds and spelling. PALS-K provides a direct means of matching literacy instruction to specific literacy needs and provides a means of identifying those children who are relatively behind in their acquisition of these fundamental literacy skills. (Kindergarten)
Fountas and Pinnell Benchmark	A running record of students' oral reading to assess students' accuracy, self-correction rate, fluency, and comprehension. Grades K-Grade 5) (Grade 2-5 - Progress Monitoring)

Family Educational Rights and Privacy Act

In effort to comply with federal Title I guidelines, at the beginning of each school year, the Concord School District, which receives Title I funds, must notify parents/families of each student attending any Title I school that:

Parents may request and should receive (and in a timely manner) information regarding the professional qualification of the student's classroom teachers, including at minimum the following:

- Whether the teachers has met State qualifications for the grade levels and subject areas in which the teacher provides instruction
- Whether the teacher is teaching under emergency or other professional status that the State has waived
- The degree major of the teacher and any other graduate certification or degree held by the teacher and the field of discipline of the certification or degree
- Whether the child is provided services by paraprofessionals and if so their qualifications

A school that receives Title I funds **must provide to each individual parent:**

- Information on the level of achievement the child has made on all state assessments
- Timely notice that the parent's child has been assigned or taught for 4 or more consecutive weeks by a teacher who is not highly qualified

For information regarding the qualifications of your teacher, please contact the school principal.

For more information regarding Title I programs, please contact Title I Coordinator, Concord School District at 225-0811 or visit our website.

Title I Parental Involvement Guidelines

A child's education is a responsibility shared by the school and family. To support the goals of the school to educate all students effectively, the school staff and parents must work as knowledgeable partners. The efforts will be comprehensive and coordinated in nature and will include, but not be limited to, the following:

1. **Communication:** Parents will be encouraged to establish and maintain close contact with the school. Staff will keep parents informed of their child's progress and concerns by sending notes home, email, telephone calls, conferences, progress reports, and report cards. In addition, school class and Title I newsletters will be used to inform parents of events and programs.
2. **Parent Information Events:** Parents will be invited to attend a variety of curriculum and programming presentations during the year to become more knowledgeable about the school and ways to assist their children with learning at home. These may include a Fall Back to School/class visitation, Title I Parent Breakfast, Family Math Night, Writing celebrations, Literacy Nights, and Arts Performances/celebrations.
3. **Parenting Skills:** The school will provide literature and information about community/district programs to develop parenting skills that foster positive relationships at home and assist parents in effectively assisting their children with learning at home. Printed information will be available in the main office.
4. **Community Referrals:** School staff will provide parents with information about community support services for children and families and make referrals as appropriate.
5. **Annual Title I meeting attendance and feedback on Title I plan.** This meeting informs parents about the ways in which Title 1 funding is used in the school.

Established 5/1/06

**PUBLIC NOTICE FOR
PARENTS AND GUARDIANS
OF CONCORD PUBLIC SCHOOL STUDENTS**

August 2016

Dear Parent or Guardian or Student over the age of 18:

In 1974, the Federal Government passed the Family Educational Rights and Privacy Act (FERPA). The intention of this law is to protect the accuracy and privacy of student educational records. Without prior written permission, only parents, legal guardians, authorized school staff, and, in appropriate circumstances, state and federal officials who have a legitimate educational purpose, have access to the educational records of Concord public school students. Under this law and School Board policy #580, parents and legal guardians are entitled to the following rights:

1. The right to inspect and review their children's educational record.
2. The right to seek to correct parts of this record if they believe it to be inaccurate or misleading.
3. The right to limit disclosure of information contained in the record consistent with FERPA.
4. The right to file a complaint if there is a violation of this law.
5. The right of parents and eligible students to designate certain non-directory information for release.

Also, as permitted under the Family Education Rights and Privacy Act, the following information has been designated by the Concord Board of Education as "directory information." This permits our schools to use this information without prior written consent if, and only if, it is used to publish student yearbooks, programs for athletic teams, performing groups, and graduation ceremonies, as well as to publicize the academic awards and honors of individual students:

1. The student's name.
2. The student's class (i.e. first, seventh, twelfth, etc.).
3. The student's extracurricular activities.
4. The name of the school the student currently attends.
5. Achievement awards and honors.
6. Weight, height, and position on athletic teams.

If any parent, guardian, or student* over the age of 18 years wishes that any or all of the items listed above not be used for the purpose stated, please advise the school principal in writing prior to the start of the school year.

If there are any questions regarding these rights or this policy, please contact me at 225-0811.

*The rights and protections given parents under FERPA and this policy transfer to the student when he/she reaches the age of 18 or enrolls in an institution of post-secondary education.

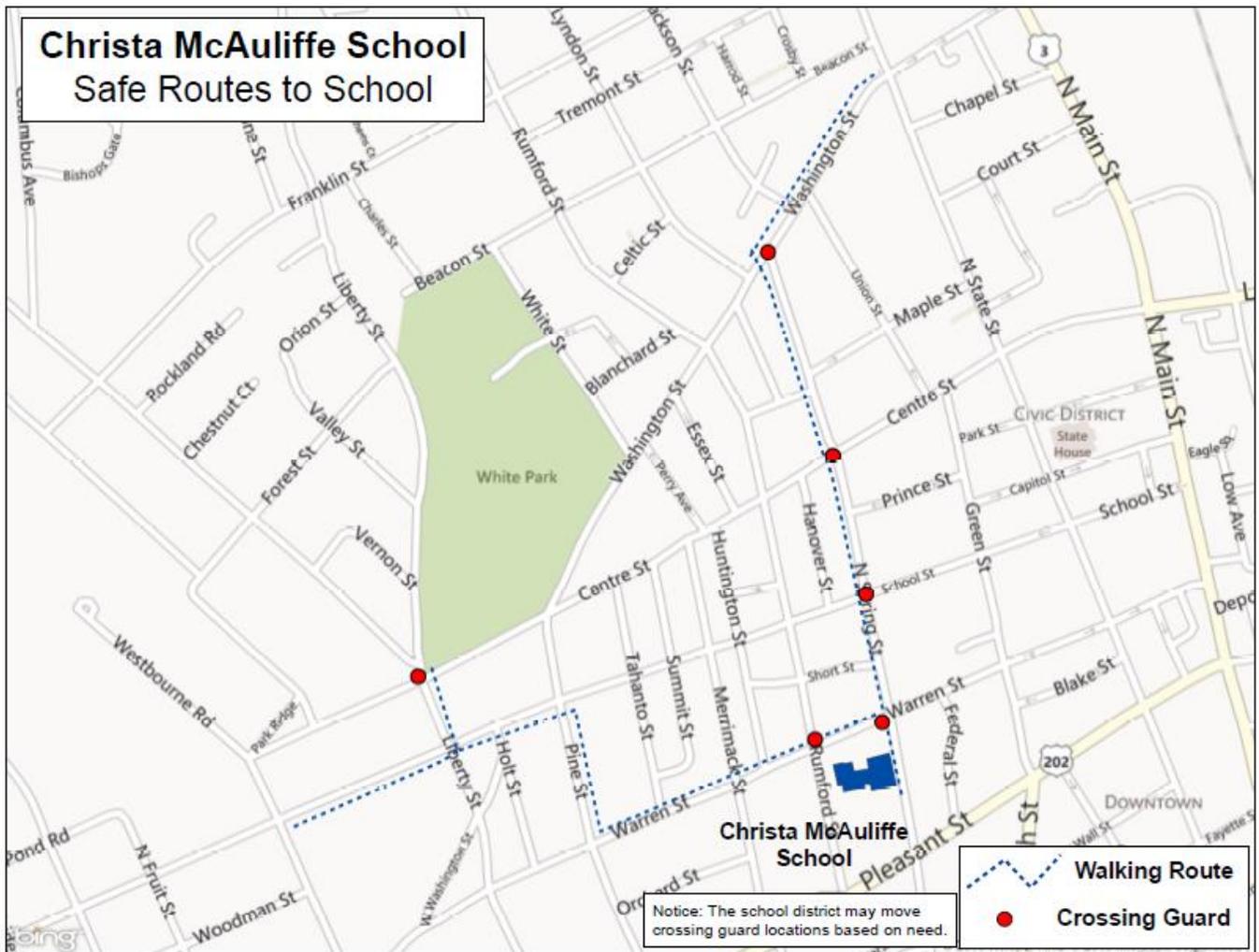


Terri L. Forsten
Superintendent of Schools

CMS Behavior Matrix

	CARING	MOTIVATED	SAFE
Instructional Area	<ul style="list-style-type: none"> • Be kind, cooperative & encouraging to all • Work quietly • Take care of the learning space 	<ul style="list-style-type: none"> • Be curious • Be prepared and ready to learn • Participate: share when you know and ask questions when you don't. We are ALL teachers • Stay on task & do your best work • Complete your work in a timely manner 	<ul style="list-style-type: none"> • Use furniture and materials as intended • Follow classroom rules and procedures of the learning space
Hallway	<ul style="list-style-type: none"> • Level 1. Use level 2 if necessary • Smile and wave • Follow adult directions • Help others 	<ul style="list-style-type: none"> • Keep hallways and lockers neat • Walk directly to your destination 	<ul style="list-style-type: none"> • Let an adult know your destination • Walk • Stay to the right, be polite • Use handrails and take one step at a time
Playground	<ul style="list-style-type: none"> • Follow adult directions • Enter and exit building quietly • Manners matter • Take care of nature and the creations of others 	<ul style="list-style-type: none"> • Listen for playground signals and line up immediately at level 1 • Pick up and return belongings and equipment • Dress for the weather and activity 	<ul style="list-style-type: none"> • Follow playground rules even when no one is watching • Use equipment as intended • Report unsafe behavior
Cafeteria	<ul style="list-style-type: none"> • Make others feel welcome • Talk with the people at your table • Manners matter • Wait your turn • Level 1 until all are served and when departing. Level 3 conversation while eating 	<ul style="list-style-type: none"> • Clean your space, leave no trace • Finish eating in a timely manner/ be mindful of time • Dispose of waste in assigned containers 	<ul style="list-style-type: none"> • Respond to staff direction • Touch and eat your own food • Stay in your seat and sit until dismissed • Ask to leave the cafeteria
Bathroom	<ul style="list-style-type: none"> • Honor privacy • Wait your turn at level 2 	<ul style="list-style-type: none"> • Go, flush, wash, and return • Leave no trace 	<ul style="list-style-type: none"> • Wash hands • Use bathroom as expected • Tell a grown up if something is wrong
Arrivals and Departures	<ul style="list-style-type: none"> • Follow adult direction • Friendly greetings and farewells • Level 1. Use level 2 if necessary 	<ul style="list-style-type: none"> • Enter and exit with all belongings • Know where you are going and GO • Leave locker areas neat • Breakfast before playground/ morning walk 	<ul style="list-style-type: none"> • Wait in your designated area with an adult • Hold doors for others • Follow dismissal and arrival procedures

Bus	<ul style="list-style-type: none"> • Use level 2 and kind, appropriate words and actions • Stay in your personal space • Keep the bus clean • Leave belongings of others alone • Thank your bus driver 	<ul style="list-style-type: none"> • Enter and exit on time with all belongings • Listen and follow directions • Leave no trace 	<ul style="list-style-type: none"> • Follow bus rules • Enter and exit bus safely • Report issues to an adult
Special Events	<ul style="list-style-type: none"> • Listen and look • Thank your leader/volunteer/ speaker • Level 1 voice during transitions 	<ul style="list-style-type: none"> • Listen and follow directions • Be ready to learn 	<ul style="list-style-type: none"> • Enter and exit safely at level 1 • Know where you are and stay with your group • Follow school rules even if off school grounds



Concord School District
2016–2017 Student/Staff Calendar

August/September				
M	T	W	T	F
(29)	30	31	1	X
X	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

February				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
X	X			

October				
M	T	W	T	F
3	4	5	6	(7)
X	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

March				
M	T	W	T	F
		X	X	X
6	7	8	9	(10)
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

November				
M	T	W	T	F
	1	2	3	4
7	(8)	9	10	X
14	15	16	17	18
21	22	X	X	X
28	29	30		

April				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
X	X	X	X	X

December				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	X
X	X	X	X	X

May				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
X	30	31		

January				
M	T	W	T	F
X	3	4	5	6
9	10	11	12	13
X	(17)	18	19	20
23	24	25	26	27
30	31			

June				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

93 Days

- Aug. 29 1st Day for Teachers
- Aug. 30 1st Day for Students
- Sept. 2 - 5 Labor Day Recess
- Sept. 21 Curriculum Work Time
- Oct. 7 Professional Day
- Oct. 10 Columbus Day
- Oct. 19 Curriculum Work Time
- Nov. 8 Professional Day
- Nov. 11 Veteran's Day
- Nov. 17 & 21 Parent-Teacher Conferences
- Nov. 23 - 25 Thanksgiving Recess
- Dec. 23 - Jan 2 Holiday Recess

- Jan. 16 Martin Luther King Day
- Jan. 17 Professional Day
- Jan. 27 Semester I Ends
- Feb. 27 - Mar 3 Winter Recess
- Mar. 10 Professional Day
- Apr. 5 Curriculum Work Time
- Apr. 24 - 28 Spring Recess
- May 10 Curriculum Work Time
- May 29 Memorial Day
- June 14 Last Day of School for Students
- June 17 Graduation Day

84 Days

Curriculum Work Time (90 minutes between 3:00–5:00 PM) Parent-Teacher Conferences (4:30-8:00 PM)
() = Professional Day – no school for students X = Days out for students and staff

Note: Additional school days needed due to inclement weather will be completed in June.

F:\Executive Secretaries\School Calendar\2016-2017\2016-2017 School District Calendar FINAL.docx (12-14-15)